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REFERENCE: Savings Through the Use of Computers,
4 March 1970

Record Holdings Increases
(End of Year Totals)

Files

1963	500,000	325,000 Increase
1969	825,000	

Indices

1963	1.6 million	400,000 Increase
1969	2.0 million	Includes Impersonal Index

Name checks have increased approximately 500 per day.

Retirement Records

25X9

1963	[redacted]	[redacted]	25X9
1969			

SPECLE

1963	40,000	50,000 Increase
1969	90,000	

GROUP 1
Excluded from automatic downgrading and declassification

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Quantify

3A. One clerical employee was needed to control the [redacted] retired records in 1963. She now controls [redacted] records. 25X9 25X9

3B. CAPER controls between 3,000 and 4,000 cases at any given time.

3C. This capability did not exist prior to automation. There were too many clearances held by various agencies to make a manual central file possible.

3D. Recently, for example, we have querried the SPECLE and SANCA file for lists of records with no social security numbers. Within hours we had obtained neat, alphabetically organized lists of these records which are being used as the basis for adding social security numbers to both systems.

3E. Prior to automation backlogs of 10,000 name checks were not unusual. This figure represented about one weeks work. Accountable cases were always processed first. Up to 1,000 cases were affected at times. 350 to 400 case backlogs were common. Average case processing time in SR&CD prior to 1963 was two or more weeks. It is now three (3) days.

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